

RTHLINGBOROUGH TOWN COUNCIL



MINUTES OF A MEETING OF THE POLICY AND RESOURCES COMMITTEE HELD ON TUESDAY
16th JANUARY 2024 AT 7:00PM AT THE COMMUNITY CENTRE, FETTLINEDINE ROAD,
IRTHLINGBOROUGH NN9 5XF.

PRESENT: Councillors J Farrar, R Powell, T Walton & H Khandwala (substituting for Cllr S Boyer)

IN ATTENDANCE: A Daly (Clerk to the Council) P Smith (Finance Officer) Cllr C Cross

26. APOLOGIES - TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCES RECEIVED IN ADVANCE OF THE MEETING

Cllr E Hopkinson (ex officio) – Work commitment

Cllr P Boyer – Family Commitment

Cllr S Boyer – Family Commitment

Cllr D Maxwell - Illness

RESOLVE P&R/01(24)/28 – that Councillors E Hopkinson's, P Boyer's, S Boyer's and D Maxwell's apologies be accepted.

27. DECLARATIONS OF INTEREST – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST AND OTHER INTERESTS AND THE NATURE OF THOSE INTERESTS RELATING TO ITEMS ON THE AGENDA

No declarations were made.

28. MINUTES – TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES OF THE POLICY AND RESOURCES COMMITTEE MEETING HELD ON TUESDAY 3rd OCTOBER 2023

RESOLVE P&R/01(24)/29 – That the minutes of the Policy and Resources Committee of Tuesday 3rd October 2023 be approved and signed as a correct record of proceedings with.

29. MATTERS ARISING (UNLESS COVERED BELOW)

For clarity, EMR will be reduced at March 31st Year End as per previous Council resolutions - There were no matters arising

Chairman: _____

Date: _____

30. TO RECEIVE AND NOTE ACTIONS TAKEN AGAINST THE POLICY AND RESOURCES COMMITTEE'S RESOLUTIONS UP TO 9TH JANUARY 2024 (COPY HEREWITH)

The Finance Officer reported that he had received an email from one of the Community Centre regular hirers with regards to the price increase. This item would be added to the February Town Council Agenda for members to consider.

RESOLVE P&R/01(24)/30 - That the report detailing the actions taken against Policy and Resources Committees resolutions up to 9th January 2024 is received and noted.

RESOLVE P&R/01(24)/31 - That Community Centre fees be further discussed at February Full Council.

31. REPORT ON DEBTORS

It was noted that one debt is outstanding, a decision of whether to instigate legal proceeding needs to be taken. This item would be added to the February Town Council Agenda for members to consider.

RESOLVE P&R/01(24)/32 – That the outstanding debt be added to the February Town Council meeting for agreement of next steps and consideration of instigating legal proceedings to recover the amount owed.

RESOLVE P&R/01(24)/33 – To accept the report on debtors.

32. RECEIVE TRIAL BALANCE & SUPPORTING CASH & INVESTMENT RECONCILIATION FOR DECEMBER 2023

RESOLVE P&R/01(24)/34 – To accept the Trial Balance & Cash & Investment Reports.

33. REVIEW OF EAR MARKED RESERVES

Councillor Powell provided an in-depth resumé of EMR

RESOLVE P&R/01(24)/35 – To accept the Earmarked Reserves report as further explained by Cllr Powell.

34. REVIEW OF BUDGET FORECASTS 2023-24

RESOLVE P&R/01(24)/36 – That the Budget Forecast for 2023/24 as presented at the meeting is accepted.

Chairman: _____

Date: _____

Date of next meeting 7:00pm on 2nd April 2024 at the Community Centre, Fettleline Road, NN9 5XF.

There being no further business the meeting closed at 7:40 pm

Chairman: _____

Date: _____