

## IRTHLINGBOROUGH TOWN COUNCIL



MINUTES OF THE MEETING OF IRTHLINGBOROUGH TOWN COUNCIL HELD ON TUESDAY 10<sup>TH</sup> SEPTEMBER 2024 AT 7.30PM FOLLOWING THE PLANNING MEETING AT THE COMMUNITY CENTRE, FETTLLEDINE ROAD, NN9 5XF

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PRESENT: Councillors P Boyer, S Boyer, C Cross, J Farrar, J Gray, C Kearns-Gray, H Khandwala R Powell and T Walton

IN ATTENDANCE: Clerk A Daly, Deputy Clerk H Soans and Admin Assistant K Simmons

ALSO PRESENT: 1 Member of the public

The Mayor welcomed everybody to the Meeting of Irthlingborough Town Council. She informed them that there was an opportunity for fifteen minutes public speaking with each person having an opportunity to speak for a maximum of three minutes. She asked if anyone wished to address the Council.

### PUBLIC PARTICIPATION

No one wished to address the Council.

### 53. APOLOGIES - TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Councillor D Maxwell – Attending NNC meeting

Councillor E Hopkinson – Ill Health

**RESOLVE ITC/09(24)/140** – that Councillors E Hopkinson and D Maxwell's apologies be accepted.

### 54. DECLARATIONS OF INTEREST

TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST AND OTHER INTERESTS AND THE NATURE OF THOSE INTERESTS RELATING TO ITEMS ON THE AGENDA

Item 64.2 TO RECEIVE AN INCIDENT REPORT FROM THE ALLOTMENT ASSOCIATION – Councillor J Gray – personally knows person related to incident

Item 64.2 TO RECEIVE AN INCIDENT REPORT FROM THE ALLOTMENT ASSOCIATION – Councillor C Kearns-Gray – personally knows person related to incident

Mayor:

Date:

**55. MINUTES**

55.1 TO RECEIVE AND APPROVE FOR SIGNATURE THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON TUESDAY 9<sup>TH</sup> JULY 2024

**RESOLVE ITC/09(24)/141** - that the minutes of the Full Town Council Meeting held on the 9<sup>th</sup> July 2024 be approved and signed as a correct record of proceedings.

**56. MATTERS ARISING**

56.1 TO NOTE ANY MATTERS ARISING FROM THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON TUESDAY 9<sup>TH</sup> JULY 2024 NOT INCLUDED ON THIS AGENDA, FOR REPORT ONLY

Page 35 – Item 44 Town Clerks report second resolve – Councillor T Walton indicated that the item hadn't been included on the September Full Town Council and asked that it be brought to the October Full Town Council instead.

Page 45 – Item 48.2 – Councillor T Walton asked if any update had been received from the Rockingham Forest Trust on the B17 Memorial following the Councils donation.

The Clerk advised that a letter of thanks had been received and would be brought to the next meeting but no updates had been received regarding the progress of the construction of the memorial.

Page 45 – Item 49.2 third resolve – Councillor C Cross asked the Clerk if she could ask Councillor D Maxwell to provide an update on her and Higham Ferrer's Councillor Jennie Bones meeting with North Northants Council in relation to the ongoing parking issues in and around Nene Park when the car boot sale is held.

Page 46 – Item 49.3 – Councillor J Farrar asked if the Clerk had received a response to her letter.

The Clerk advised to date she hadn't received a response yet but, she hadn't sent the letter until the end of August.

Page 47 – Item 47.1 – Councillor T Walton asked if the repair work had been carried out.

The Clerk stated the repair had been carried out today (10<sup>th</sup> September 2024)

**57. TOWN CLERK'S REPORT**

TO RECEIVE AND NOTE THE ACTIONS TAKEN AGAINST COUNCIL RESOLUTIONS UP TO 3<sup>RD</sup> SEPTEMBER 2024

Tabled at the meeting.

**RESOLVE ITC/09(24)/142**– that the Town Clerk's report up to the 3<sup>rd</sup> September 2024 is received and noted

Page 1 – Second Resolve – Councillor C Cross requested that as the work hadn't been carried out by the original contractor in acceptance of their quotation, that new quotations be sought.

**RESOLVE ITC/09(24)/143** – that quotations to install a Boundary fence between the Frontier Centre

Mayor:

Date:

and the Crow Hill Recreation Ground be sought.

Page 2 – Last resolve – Councillor C Cross brought to the Council's attention the work hadn't been carried out and the steps were now in a very dangerous condition.

Councillor T Walton proposed that new quotations from alternative companies be sought.

**RESOLVE ITC/09(24)/144** – that quotations to remove the existing damaged worn timber steps and handrail and install new steps and railings using recycled plastic materials as retainers for the gravel and the handrail at the Holbush Way public open space be sought.

**58. COMMITTEES AND WORKING PARTIES - TO NOTE THE MINUTES OF THE FOLLOWING COMMITTEES:**

**58.1 THE EVENTS COMMITTEE MEETING HELD ON 2<sup>ND</sup> JULY 2024 – CLLR C CROSS**

Councillor C Cross provided an update on the St Crispin Day Event. There were now two events planned, a Church Service on the 25<sup>th</sup> October 2024 and a leather craft event on the 26<sup>th</sup> October 2024.

Councillor C Cross advised that she had passed to the Deputy Clerk a copy of a map for a garage sale she had recently attended to base the Events Committee next garage sale map on.

She reported that unfortunately, the majority of the Council's market traders had attended the Carnival rather than the Council market on Sunday (07.09.2024). Herself and Councillor J Farrar had received feedback from some of the stallholders after the Carnival which indicated the increased footfall at the carnival had not led to greater sales and they were optimistic that in future the market stall holders would attend the Council's market in the morning.

Councillor C Cross invited any questions.

Nothing was raised.

**RESOLVE ITC/09(24)/145** - that the minutes of the Events Committee meeting held on Tuesday 2<sup>nd</sup> July 2024 were noted.

**58.2 THE PLANNING COMMITTEE MEETING HELD ON 9<sup>TH</sup> JULY 2024 – CLLR E HOPKINSON**

In Councillor E Hopkinson's absence Councillor T Walton invited any questions.

Nothing was raised.

**RESOLVE ITC/09(24)/146** - that the minutes of the Planning Committee meeting held on Tuesday 9<sup>th</sup> July 2024 were noted.

Mayor:

Date:

58.3 TO NOTE THAT THE POLICY AND RESOURCES COMMITTEE MEETING DUE TO BE HELD ON 16<sup>TH</sup> JULY 2024 WAS INQUORATE

**RESOLVE ITC/09(24)/147** - that it is noted that the Policy and Resources Committee meeting due to be held on the 16th July 2024 was inquorate

58.4 TO NOTE THAT THE PLANNING COMMITTEE MEETING DUE TO BE HELD ON 23<sup>RD</sup> JULY 2024 WAS INQUORATE

**RESOLVE ITC/09(24)/148** - that it is noted that the Planning Committee meeting due to be held on the 23rd July 2024 was inquorate.

58.5 THE PLANNING COMMITTEE MEETING HELD ON 27<sup>TH</sup> AUGUST 2024 – CLLR R POWELL

Councillor R Powell informed members that 2 applications had been discussed and invited any questions.

Nothing was raised.

**RESOLVE ITC/09(24)/149** - that the minutes of the Planning Committee meeting held on Tuesday 27th August 2024 were noted.

## 59. FINANCE MATTERS

59.1 TO APPROVE THE ACCOUNTS FOR PAYMENT FOR JULY & AUGUST 2024

The August payments were tabled at the meeting



## IRTLINGBOROUGH TOWN COUNCIL

### Cashbook Payments

July 2024

Bank No.	Supplier	Description	Total
105	Amazon	Henry Hoover Hose Replacement	£ 21.94
106	E-On Energy Solutions	Quarterly maintenance	£ 196.80
107	RBL	Poppy Wreath & Donation	£ 100.00
108	Clean4Shaw	Cleaning of public toilets	£ 1,001.44
109	Crime Secure	CCTV July to September	£ 4,440.00
110	AIS Systems	Photocopier costs	£ 218.23
111	PRS/PPL	PPL/PRS	£ 539.14

Mayor:

Date:

			£
112	Colemans	Stationery	325.34
			£
113	Webb House	Monthly Payroll Processing June	27.11
			£
114	CPRE Membership	Annual membership 2024-25	60.00
			£
115	Malcolm Thomas	Remote maintenance of network	150.00
			£
116	Microshade	Hosting Rialtas & Pear mapping May	84.36
			£
117	Lyn Lavender	Locum Clerk	750.00
			£
118	Playsafe	RG Play equipment	20,516.62
			£
119	Playsafe	RG Play equipment	20,022.28
			£
121-6	Staff Wages	Monthly Salaries	10,812.33
			£
127	HMRC	P32 PAYE & NI contributions	3,437.53
			£
128	NCC Pensions Account	Pension Contributions	4,241.56
			£
			-
			£
DD	Bartons	Monthly Telephone	126.64
			£
DD	British Gas	Gas CC	239.16
			£
DD	British Gas	Electric Parsons Green	31.27
			£
DD	British Gas	Electric CC	226.79
			£
DD	British Gas	Electric Offices	315.61
			£
DD	British Gas	Electric RG Pavilion	59.79
			£
DD	British Gas	Electric RG Feeder Pillar	5.27
			£
DD	O2	Office & CC Mobile Phone	86.51
			£
DD	Nat West	Monthly bank charges for previous month	17.50
			£
DD	Nat West	Monthly Bankline Charges	11.60
			£
DD	NW Business Credit	Zoom	11.04
			£
		<b>Expenditure</b>	<b>£</b>

Mayor:

Date:

**68,075.86**

Donations	Budget balance at 31/07/24	N/C 4295	£ 2,195.00
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## IRTLINGBOROUGH TOWN COUNCIL

### Cashbook Payments

### August 2024

Bank No.	Supplier	Description	Total
			£
120	N-Power	Un-metered Supplies	377.45
			£
129	H Soans	Postage re-imbursement	7.50
			£
130	Rockingham Forest Trust	Grant	800.00
			£
131	Tom Andrews	Refund of Deposit Inv 6625	50.00
			£
132	Smiths Fire	Fire alarm & emergency lighting upgrades	804.00
			£
133	RF Blount	CC Gas boiler service	216.00
			£
134	David Howard	Property valuation service	480.00
			£
135	Amazon	CC Limescale cleaner	16.18
			£
136	Clean4Shaw	Cleaning of public toilets	879.60
			£
137	Webb House	Monthly Payroll Services August	27.11
			£
138	AIS Systems	Photocopier costs	177.15
			£
139	Bob Kirk	CC Cleaning materials	109.68
			£
140	Malcolm Thomas	Remote maintenance of network	150.00
			£
141-6	Staff Wages	Monthly Salaries	10,812.90
			£
147	HMRC	P32 PAYE & NI contributions	3,455.35
			£
148	NCC Pensions Account	Pension Contributions	4,245.93

Mayor:

Date:

			£
149	Peter Tomas	CC R&M Fire exit door	126.00
			£
150	N-Power	Unmetered Supplies	387.97
			£
151	AJ Mills	Headstone Refund	200.00
			£
152	Wave	Water Rates Offices Quarterly	63.38
			£
153	Wave	Water Rates Community Centre Quarterly	205.25
			£
154	Microshade	Monthly Hosting Rialtas & Pear mapping	84.36
			£
155	SLCC Enterprises Ltd	AI & VE Day Courses	126.00
			£
156	Turneys	Works Maintenance June	6,573.89
			£
157	Wave	Public Toilets Water Rates	1,387.50
			£
158	Seagrave	Playground annual inspections	363.60
			£
159	Turneys	July Works Maintenance	7,284.12
			£
160	Amazon	Training Books * 2 HS & KS	51.28
			£
161	Lynx	Crowhill intruder alarms	92.40
			£
162	Thomas Fattorini	Mayoral Chain repairs	492.08
			£
163	DLP Planning	Neighbourhood Plan	4,126.86
			£
164	Sam Smith	Refund of Invoice 6634	100.00
			£
165	Adelle Keating	Refund of Invoice 6664	50.00
			£
166	Becky Lake	Headway Refund of invoice 6566	50.00
			£
			-
			£
DD	Bartons	Office Telephone Monthly Charges	126.60
			£
DD	British Gas	Electricity - Pavilion	47.18
			£
DD	British Gas	Electric CC	226.99
			£
DD	British Gas	Electric CC	22.48

Mayor:

Date:

			£
DD	O2	Office & CC Mobile Phone	86.51
			£
DD	Nat West	Monthly bank charges for previous month	18.90
			£
DD	Nat West	Monthly Bankline Charges	9.20
			£
DD	NW Business Credit	Various - Postage & Zoom, Cemetery Waste managed	288.83
		<b>Expenditure</b>	<b>£45,200.23</b>
			£
Donations	Budget balance at 31/08/24	N/C 4295	2,590.00

Councillor C Cross used the opportunity under payment 108 to again request that the cubicle in the ladies public toilets which has been out of order for months be repaired and put back into use again.

On a similar point Councillor R Powell requested the lock on the gent's cubicle be repaired.

**RESOLVE ITC/09(24)/150** - to approve the Accounts for payments for July and August 2024.

59.2 TO APPROVE THE BANK ACCOUNT RECONCILIATIONS UP TO 31<sup>ST</sup> AUGUST 2024

August reconciliation tabled at meeting

30/08/2024 Current A/C	10,000.00
30/08/2024 Reserve A/C	168,534.88
30/08/2024 Payroll	0.00
30/08/2024 CCLA Deposit A/C's	<u>948,419.33</u>
Closing Balance	1,126,954.21

**RESOLVE ITC/09(24)/151** - to approve the Bank Account Reconciliations up to 31st August 2024

59.3 TO APPROVE THE STATEMENT OF INCOME AND EXPENDITURE UP TO 31<sup>ST</sup> AUGUST

August Statement of income and expenditure tabled at meeting

**RESOLVE ITC/09(24)/152**- to approve the Statements of Income and Expenditure up to 31st August 2024

59.4 TO APPROVE THE EARMARKED RESERVES FOR 2024/25

Councillor C Cross queried item 320 – asking if this budget heading was that previously titled Parsons' Green Improvement Fund

The Clerk confirmed it was, she explained it had been requested that it be renamed to make it clearer the budget was for Christmas lights and trees.

Mayor:

Date:



**RESOLVE ITC/09(24)/153** - to approve the Earmarked reserves for 2024/2025

59.5 TO RECEIVE AND NOTE THE INTERNAL CONTROL AUDIT REPORT DATED JULY 2024

**RESOLVE ITC/09(24)/154** - that the Internal Control Audit Reports dated July 2024 is received and noted

## **60. AGENDA ITEMS**

60.1 GROUNDS MAINTENANCE CONSORTIUM:

I) TO RECEIVE AN UPDATE TO **RESOLVE ITC/02(24)/385** THAT IRTHLINGBOROUGH TOWN COUNCIL FORMALLY EXPRESS AN INTEREST IN A CONSORTIUM ARRANGEMENT WITH RUSHDEN TOWN COUNCIL AND SEEK TO CONFIRM THAT THE ARRANGEMENT IN PRINCIPLE IS ACCEPTABLE TO RUSHDEN TOWN COUNCIL

The Clerk informed members she had had numerous meetings with Rushden Town Council and Higham Ferrers Town Council. She confirmed that Rushden Town Council was happy to accept Irthlingborough Town Council into a consortium arrangement for the provision of Ground Maintenance from August 2026.

**RESOLVE ITC/09(24)/155** – that an update to **RESOLVE ITC/02(24)/385** that Irthlingborough Town Council formally express an interest in a consortium arrangement with Rushden Town Council and seek to confirm that the arrangement in principle is acceptable to Rushden Town Council is received and noted.

II) TO AGREE TO FORM A CONSORTIUM WITH RUSHDEN TOWN AND HIGHAM FERRERS TOWN COUNCIL FOR THE PROVISION OF GROUNDS MAINTENANCE FROM AUGUST 2026

**RESOLVE ITC/09(24)/156** - that the Council agrees to form a Consortium with Rushden Town Council and Higham Ferrers Town Council for the provision of Ground Maintenance from August 2026

III) TO AGREE TO AN EXTENSION OF THE EXISTING INTERIM CONTRACT TO RUN FOR A PERIOD OF 15 MONTHS FROM APRIL 2025 – AUGUST 2026

The Clerk advised that she had contacted the current interim contract holder to ask if they would be able to extend the interim contract for a further 15 months from April 2025 until August 2026.

They were happy to extend the contract but had indicated they would be unable to provide costs for the extended period prior to the October 2024 budget as this may have an impact on overheads like staff costs and fuel costs.

**RESOLVE ITC/09(24)/157** – that the Council extend the existing interim Ground Maintenance Contract for a further period of 15 months April 2025 until August 2026.

60.2 TO REVIEW AND ADOPT THE AMENDED FINANCIAL REGULATIONS 2024

**RESOLVE ITC/09(24)/158** – that the amended Financial Regulations having been reviewed are adopted.

Mayor:

Date:

60.3 TO RECEIVE NOTICE FROM NORTH NORTHANTS COUNCIL THAT THE REQUIRED NUMBER OF REQUESTS FOR AN ELECTION TO FILL THE VACANCY HAVE NOT BEEN RECEIVED, THEREFORE THE VACANCY MAY BE FILLED VIA CO-OPTION

The Clerk informed members that as the period until the next Councillor elections was greater than 6 months the Council was required to advertise the Councillor vacancy for a co-opted member.

**RESOLVE ITC/09(24)/159-** that the notice from North Northants Council that the required number of requests for an election to fill the Councillor vacancy had not been received, and therefore the vacancy may be filled via co-option was received and noted.

**RESOLVE ITC/09(24)/160** – that the Clerk puts an advertisement for the Councillor vacancy on the Councils website and Council noticeboards.

60.4 TO CONSIDER QUOTATIONS TO PROVIDE A STRUCTURAL SURVEY FOR THE COUNCIL OFFICES AND THE CEMETERY CHAPEL

Two quotations received

Quote A Offices £625 Cemetery Chapel £475 Total £1100

Quote B Offices £600 Cemetery Chapel £500 Total £1100

Members felt that a survey of the Council Offices was essential and it was proposed that Quotation 1 be accepted.

**RESOLVE ITC/09(24)/161** – that quotation 1 to carry out a Structural Survey of the Council Offices at a cost of £625 + VAT is accepted.

After lengthy discussions as members were not all in agreement it was proposed that the Wellingborough Road Cemetery Chapel was not surveyed but instead it be demolished.

**RESOLVE ITC/09(24)/162** – that a Structural Survey of the Wellingborough Road Cemetery Chapel is not carried out and the Chapel is demolished.

**RESOLVE ITC/09(24)/163** – that quotations are sought to demolish the Wellingborough Road Cemetery Chapel.

1 Councillor voted against.

60.5 TO CONSIDER AND AGREE QUOTATIONS AND A PROGRAMME OF EVENTS FOR VE DAY 80

Piper £100

VE Day flag £37.33

Singer £100

Band £400

Four VE Day lanterns £220

Quotation Marquee hard standing (£1900) with 15 tables each to seat 10 (£187.50) and 150 white bistro chairs (£300) – Total £2387.50

**RESOLVE ITC/09(24)/164** – that the Council agrees to pay the piper Michelle Jewell performing as part of the programme of events for VE Day 80 £100

Mayor:

Date:

**RESOLVE ITC/09(24)/165** – that the Council agrees to make a donation to the singer Tracey Barker performing as part of the programme of events for VE Day 80 £100

**RESOLVE ITC/09(24)/166** – that the Council agrees to pay the Raunds Temperance Band performing as part of the programme of events for VE Day 80 £400

**RESOLVE ITC/09(24)/167** – that the Council agrees to make a donation to the bugler performing as part of the programme of events for VE Day 80 £50

**RESOLVE ITC/09(24)/168** – that the Council agree to purchase a VE Day Flag to be raised as part of the programme of events for VE Day 80 at a cost of £37.33

**RESOLVE ITC/09(24)/169** - that the Council agrees to purchase four red “Lights of Peace” lanterns to be used part of the programme of events for VE Day 80 at a cost of £220.

**RESOLVE ITC/09(24)/170** – that the Council do not at the present time accept the quotation for the hire of a marquee, tables and chairs but look into alternative options.

**RESOLVE ITC/09(24)/171** – that the Clerk contacts the Fruit and Vegetable market trader to investigate, the maximum size of his gazebos, whether sides are available and if he would consider letting the Council borrow them for the VE Day 80 event. The Clerk to bring the information back to the next Full Town Council meeting for consideration.

**RESOLVE ITC/09(24)/172** – that the Clerk contacts St Peter’s Church to enquire as to how many tables and chairs they have and if they would consider letting the Council borrow them for the VE Day 80 event. The Clerk to bring the information back to the next Full Town Council meeting for consideration.

**RESOLVE ITC/09(24)/173** – that the Clerk contacts The Salvation Army to enquire as to how many tables and chairs they have and if they would consider letting the Council borrow them for the VE Day 80 event. The Clerk to bring the information back to the next Full Town Council meeting for consideration.

Discussion took place regarding who should be invited to light the beacon at the VE DAY 80- Event. It was proposed the Head Student/s from Huxlow School be invited to light the Beacon.

**RESOLVE ITC/09(24)/174** – that the Clerk writes to Huxlow School to invite the Head Student/s to light the beacon as part of the VE DAY 80 event.

#### 60.6 TO CONSIDER QUOTATION AND AGREE REPAIRS TO THE MAYORAL CHAIN

Repair Mayoral Pendant - £610,65 + VAT

Repair to Mayoral Chain - £461.23 + VAT

Carriage - £48.00

Total £1198.88

It was noted that the Insignia case had recently been repaired at a cost of £347.12 + carriage and VAT

Mayor:

Date:

and the defects/faults costed for repair here were advised whilst the chain was with the maker.

**RESOLVE ITC/09(24)/175** – that the quotation to repair the Mayoral Pendant and Chain at a cost of £1198.88 is accepted.

The Mayor suggested the most appropriate time for the work to be carried out would be August when there was traditionally less or no Mayoral Events.

Councillor J Farrar felt the Pendant and Chain should be repaired as soon as possible to reduce the risk of further damage/loss.

**RESOLVE ITC/09(24)/176** – that the Clerk contacts the company to arrange the repair of the Mayoral Pendant and Chain between the 16<sup>th</sup> September 2024 and the 23<sup>rd</sup> October 2024 asking for a guarantee that the chain will be returned by the 23<sup>rd</sup> October 2024 as it is required for a specific important Mayoral engagement.

60.7 TO AGREE BANKING ARRANGEMENTS - REQUEST FOR ADDITIONAL VERIFICATION OFFICERS

**RESOLVE ITC/09(24)/177** - that Councillors H Khandwala and T Walton be added to the list of Verification Officers in addition to current Officers Councillors P Boyer and E Hopkinson.

**RESOLVE ITC/09(24)/178** - that Councillors T Walton is removed from the list of Bank Signatories.

## **61. CORRESPONDENCE & REQUESTS**

61.1 TO RECEIVE ADVANCE NOTIFICATION FROM NORTH NORTHANTS COUNCIL GIVING DETAILS OF A PLANNED COMMUNITY GOVERNANCE REVIEW

**RESOLVE ITC/09(24)/179** – that advance notification from North Northants Council giving details of a Planned Community Governance Review which will commence in 2025 and conclude in 2026 is received.

61.2 TO CONSIDER AN EMAIL FROM A RESIDENT REGARDING HGV'S DAMAGING HIGH STREET AND DRAINS:

Councillor J Gray informed members that during a recent meeting with Kier – North Northants Council Highways contractor – he was advised that 50% of the gullies in the town are unusable/damaged. HGV lorries travelling along the High Street despite the weight limit that is in force on the highway are causing further damage.

I) REQUEST TO CONTACT THE RECEIVING COMPANY TO INFORM THE DRIVERS/CONTRACTORS OF CORRECT ROUTE

**RESOLVE ITC/09(24)/180** – that the Clerk writes to Whitworths to ask them to inform their drivers and those of their contractors to use the correct route to and from the site and not to leave or access the site via the High Street.

II)REQUEST TO CONTACT HIGHWAYS TO REVIEW/IMPROVE SIGNAGE ABOUT WEIGHT RESTRICTION

Mayor:

Date:

ON ROAD

**RESOLVE ITC/09(24)/181** – that the Clerk writes to North Northants Council Highways department asking what solutions they can suggest/offer to prevent the continued use by HGV lorries of the High Street in addition to the weight restriction limit and signage which is proving to be an ineffective deterrent.

61.3 TO RECEIVE NOTES FROM THE NORTHAMPTONSHIRE LARGER COUNCILS PARTNERSHIP HELD ON 18<sup>TH</sup> JULY 2024 – CLLR J FARRAR & CLLR E HOPKINSON

**RESOLVE ITC/09(24)/182** – that the notes from the Northamptonshire Larger Councils Partnership meeting held on the 18<sup>th</sup> July 2024, attended by Councillors J Farrar and E Hopkinson were received.

The main topic was devolution.

The meeting suggested that Town and Parish Councils should consider things they would like to take on or would benefit from taking on and draw up proposals for these to take to the principal Local Authority.

Councils also need to start planning for possible devolved services where the Unitary Council indicates that if the Town or Parish Council doesn't take them on they will disappear. Preparing for this eventuality in order that Council are armed with constructive proposals for assets and service transfers to negotiate on as necessary.

North Northants Council do not appear to be looking at devolved services to the extent that other principal Local Authorities are. Councillors wanted to know why this was.

**RESOLVE ITC/09(24)/183** – that the Town Council brings NCALC's suggestion to identify and map out what assets may be available to devolve, that the Town Council would like to take on or benefit from taking on to the next Full Town Council meeting.

**RESOLVE ITC/09(24)/184** – that Unitary Councillor R Powell asks the leader of the Council why North Northants Councils do not appear to currently looking into devolved services and brings the response to the next Full Town Council meeting.

61.4 TO RECEIVE AN INVITATION TO THE TOWN AND PARISH STRATEGIC FORUM BEING HELD ON THURSDAY 21<sup>ST</sup> NOVEMBER 2024 AT COUNCIL CHAMBER, THRAPSTON

**RESOLVE ITC/09(24)/185** – that notice of a Town and Parish Strategic Forum to be held on the 21<sup>st</sup> November 2024 is received.

**RESOLVE ITC/09(24)/186** – that Councillors J Farrar and R Powell attend the Town and Parish Strategic Forum to be held on Thursday 21<sup>st</sup> November 2024 at the North Northants Council Chamber Thrapston.

The Clerk requested that if either Councillor found they couldn't attend that they contact her so that she could arrange a replacement.

Mayor:

Date:

61.5 TO RECEIVE AN INVITATION AND NOMINATE A COUNCILLOR TO ATTEND THE 77TH NORTHANTS CALC ANNUAL CONFERENCE BEING HELD ON SATURDAY 5 OCTOBER 2024 AT MOULTON COMMUNITY CENTRE

**RESOLVE ITC/09(24)/187** – that notice of the 77<sup>th</sup> Northants CALC Annual Conference to be held on Saturday 5<sup>th</sup> October 2024 at Moulton Community College is received.

**RESOLVE ITC/09(24)/188** – that the Clerk and one Councillor (to be agreed at a later date) attend the 77<sup>th</sup> Northants CALC Annual Conference to be held on Saturday 5<sup>th</sup> October 2024 at Moulton Community College.

61.6 TO RECEIVE A LETTER OF THANKS FROM IRTHLINGBOROUGH TOWN CRICKET CLUB

**RESOLVE ITC/09(24)/189** – that the letter of thanks from the Irthlingborough Town Cricket Club for the Councils donation towards their Family Fun Day is received.

61.7 TO CONSIDER AN EMAIL FROM A RESIDENT REQUESTING NEW SIGNAGE AT THE TOP OF ST PETERS WAY AND THE HIGH STREET

**RESOLVE ITC/09(24)/190** –that the Clerk seeks permission from the resident to pass the request onto North Northants Councils Highways Department for their consideration.

61.8 FOLLOWING **RES ITC/02(24)/355** – TO RECEIVE A FULLY COSTED PROPOSAL TO PROVIDE A COMMUNITY TRANSPORT SERVICE AND CONSIDER INVITING THE PROVIDER TO GIVE A PRESENTATION AT THE NEXT AVAILABLE TOWN COUNCIL MEETING

**RESOLVE ITC/09(24)/191** – that the fully costed proposal to provide a Community Transport Service From the Shire Community Transport Service is received.

**RESOLVE ITC/09(24)/192** – that the Shire Community Transport Service is invited to attend the October Full Town Council Meeting on the 8<sup>th</sup> October 2024 at 7.30pm to give a presentation on their fully costed proposal.

## **62. NORTH NORTHAMPTONSHIRE UNITARY COUNCIL MATTERS**

62.1 TO RECEIVE AND NOTE REPORTS FROM COUNCILLOR'S K HARRISON, D MAXWELL AND R POWELL

Councillor K Harrison was not present – no report had been received

Councillor D Maxwell had sent her apologies – no report had been received

Councillor R Powell had nothing to report.

62.2 TO RECEIVE THE "LEADERS UPDATE" NEWSLETTER DATED 12<sup>TH</sup> JULY 2024

The "Leaders Update" dated the 6<sup>th</sup> September had been circulated to all members by email on the

Mayor:

Date:

9<sup>th</sup> September 2024.

**RESOLVE ITC/09(24)/193** - that the “Leaders Update” newsletters dated the 12th June and 6<sup>th</sup> September 2024 are received and noted.

**63. POLICE/PUBLIC ORDER MATTERS**

63.1 TO RECEIVE THE LATEST CRIME FIGURES FROM [WWW.STREETCHECK.CO.UK](http://WWW.STREETCHECK.CO.UK) AND [WWW.POLICE.UK](http://WWW.POLICE.UK)

July’s crime figures tabled at meeting

**RESOLVE ITC/09(24)/194** - that the crime figures for May, June and July 2024 sourced from the Streetcheck and Police.UK websites were received and noted

Councillor J Gray informed members of some recent incidents within the town, two of which had involved knives. He reported that arrests had been made in relation to one of the incidents.

Northamptonshire Police were supporting the current knife amnesty project.

The Deputy Clerk and Councillor C Cross had been present whilst the Amnesty box in the Church Street car park was emptied and reported 38 knives had been removed from the box.

Councillor R Powell asked about the drug situation within the town.

Councillor J Gray advised drugs were an issue within the town.

63.2 TO RECEIVE THE CCTV REPORTS FROM CRIMESECURE FOR JUNE, JULY AND AUGUST 2024  
August report tabled at the meeting.

It was asked if it was felt the Council were getting value for money from the contract.

Councillor J Gray said the CCTV company are providing good detailed information to the Police. However, the Police are not taking action on it because they are under staffed.

**RESOLVE ITC/09(24)/195** - that the CCTV reports for June, July and August 2024 are received and noted.

**PURSUANT TO SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED, THE PUBLIC AND PRESS LEAVE THE ROOM DURING CONSIDERATION OF THE FOLLOWING ITEM:**

**RESOLVE ITC/09(24)/196** – that the press and public be excluded from the meeting due to the confidential nature of the business to be transacted

**64. AGENDA ITEMS**

64.1 TO RECEIVE AN UPDATE FOLLOWING THE VIEWING OF A PROPERTY IN THE TOWN – CLLR J FARRAR

Mayor:

Date:

**RESOLVE ITC/09(24)/197** – that the update following the viewing of a property in the town is received.

I) TO RECEIVE A VALUATION REPORT

**RESOLVE ITC/09(24)/198** - that the valuation Report is received

II) TO RECEIVE A QUOTATION DETAILING REQUIRED WORKS

The quotation was tabled at meeting

**RESOLVE ITC/09(24)/199** - that the quotation detailing required works is received.

Members discussed the opportunity to purchase a property in the Town which would be more central for members of the public who wished to visit the offices. Discussions took place regarding the pro's and con's. Members had mixed views, most were in favour of a central location that could be also be used to hold meetings and for town events but some felt that they were not the ideal location for Council offices.

The Clerk advised that ownership of the present offices needed clarifying. Cllr Powell had produced some paperwork that appeared to confirm that the offices were owned by Irthlingborough Council but this was not definitive and she advised that this would need to be established.

She also expressed concerns that the process of due diligence had not taken place and that the council was making an important, far reaching decision based on incomplete information. That is, the Council was not giving due consideration to the valuation report by the surveyor, the lack of proper costing for bringing the building up to standard, nor indeed an agreed costed plan for the use of the building and disposal of the existing one.

Councillor H Khandwala left the meeting at 9.14pm

Cllr Farrar advised that it had been agreed at the July meeting that a decision would be taken tonight and the Clerk would advise the seller of this. He felt that this should be the course of action.

A vote was taken, 5 Cllrs were in favour of proceeding with the proposed purchase, 3 Cllrs abstained.

**RESOLVE ITC/09(24)/200** – that the Clerk makes an offer up to £160,000 to purchase the building.

64.2 TO RECEIVE AN INCIDENT REPORT FROM THE ALLOTMENT ASSOCIATION

**RESOLVE ITC/09(24)/201** - that an incident report from the Vice Chairman of the Crouch Road Allotment Association is received.

**RESOLVE ITC/09(24)/202** – that the Clerk writes to the Crouch Road Allotment Association Committee asking if it is a committee decision to take action as indicated in the letter and to request the Councils assistance.

Mayor:

Date:



**PURSUANT TO SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, FOLLOWING THE TRANSACTION OF THE ABOVE BUSINESS THE MEETING IS OPENED TO THE PRESS AND PUBLIC.**

**RESOLVE ITC/09(24)/203** – that the meeting is opened as the confidential business has been transacted.

Date of the next meeting is 8<sup>th</sup> October 2024 at 7.30pm at the Community Centre, Fettleline Road, NN9 5XF

There being no further business the meeting closed at 9.25 pm.

Mayor:

Date: